

Texarkana College

Dual Credit

2500 N Robison Rd • Texarkana, TX 75599 • 903-823-3456 • [www.texarkanacollege.edu](http://www.texarkanacollege.edu)

DUAL-CREDIT AGREEMENT

**Important:** This form must be completed each semester. This form must be completed and turned in before a student can enroll.

Legal Name (PRINT): \_\_\_\_\_ As it appears on your SS card

Person who advised on college coursework prior to enrolling: \_\_\_\_\_

Present legal residence: Street: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Date of Birth: \_\_\_\_/\_\_\_\_/\_\_\_\_ Phone: (\_\_\_\_) \_\_\_\_\_ - \_\_\_\_\_

Current High School: \_\_\_\_\_ Current Grade Level: \_\_\_\_\_ Senior \_\_\_\_\_ Junior \_\_\_\_\_ Sophomore \_\_\_\_\_ Freshman

Student Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Parent Signature: \_\_\_\_\_ Date: \_\_\_\_\_

I authorize Texarkana College to exchange my final grades and other information with my high school, parents and/or legal guardian until the time of my high school graduation. I understand that if I wish to withdraw from my college course(s), it is **MY** responsibility to first discuss this matter with my high school advisor. It is also **MY** responsibility to complete the dual credit drop form by the deadline and submit it to the designated ISD official to complete the withdrawal request. The ISD official will then submit the drop form to the Texarkana College Dual Credit Office. I understand I will be enrolling in a college credit course(s) at TC and will be receiving a letter grade that will be recorded on my permanent college transcript.

By signing this form, you agree to pay for each listed course by the advertised payment deadline unless your high school has planned to cover all costs. Payment can be made in full or through an installment plan. Failure to make payment will result in a hold on the student account that will prevent future dual credit registration and will also result in a transcript hold. If full payment or an installment plan is not established by the payment due date, Texarkana College will apply a \$25 credit to the student account to hold the registration. Though this credit will hold the registration temporarily, payment will still need to be established, and the full tuition, including the aforementioned \$25 credit, must be paid to Texarkana College.

We recommend families check with the high school counselor to discuss eligibility for the FAST (Financial Aid for Swift Transfer) scholarship established as part of House Bill 8 to help pay for dual credit classes.

Workforce Dual Credit courses more than likely **will not** transfer to four-year colleges and universities. Students taking these courses often plan to enroll in a certificate or two-year degree program at TC. *Students may be required to meet testing requirements for workforce courses upon high school graduation. Students should check with the institution they plan to transfer to regarding the transferability of all dual credit coursework.*

Fill in Course and Section #, High School, Instructor and Term below:

Course and Section E.g., ENGL 1301 or HIST 1302	High School	Instructor	Term

TO BE COMPLETED BY HIGH SCHOOL PRINCIPAL OR ADVISOR:

Student enrolling under the following conditions (please check): ACT/SAT \_\_\_\_\_ TSIA2 \_\_\_\_\_ <15 Hrs. \_\_\_\_\_ Previous Coursework \_\_\_\_\_

ISD Official Signature: \_\_\_\_\_ Date: \_\_\_\_\_

TC does not discriminate on the basis of race, color, national origin, sex, disability or age in its programs or activities. The following person has been designated to handle inquiries regarding the nondiscrimination policies: Human Resources Director, 2500 N. Robison Rd., Texarkana, TX, 75501, (903) 823-3355, [human.resources@texarkanacollege.edu](mailto:human.resources@texarkanacollege.edu)